

# Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 5<sup>th</sup> April 2023  
Cockernhoe Memorial Hall 7.30pm

Present: Cllr. N. Jay Chairman  
Cllr. Mrs P. Cowley  
Cllr. Mrs B. Dyer  
Cllr. Mrs C. Gallagher  
Cllr. Mrs S Miller  
Cllr. S. Patmore  
Cllr. R. Piepenstock  
Cllr. Mrs N. Roberts  
Cllr. Mrs J. Willis

In attendance: Cllr David Barnard  
Cllr Claire Strong  
Members of the Public  
David Sample – Clerk

## Minutes

1	<b>APOLOGIES FOR ABSENCE</b> There were no apologies	
2	<b>DECLARATION OF INTEREST</b> Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted in September 2021 must declare such interest at the start of the meeting.	ALL
3	<b>APPROVAL OF MINUTES OF THE PREVIOUS MEETING</b> It was proposed and resolved that the minutes of the meeting held on 1 <sup>st</sup> March 2023 are approved as an accurate record of the meeting. <i>The minutes were approved.</i>	
4	<b>MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA</b> Cllr Piepenstock reported that a meeting was held by the Staffing Committee to appraise the Clerk. All went according to plan. Cllr Piepenstock proposed following the appraisal that the clerk's salary be brought into line with the NALC recommendations for 2022.2023. This was unanimously approved	CLERK
5	<b>CHAIRMAN'S REPORT</b>	
6	<b>URGENT ITEMS</b>	
7	<b>Public Questions</b> The lack of street lights was also raised and the clerk was asked to re-introduce the request for better lighting in Offley	
8	<b>HERTFORDSHIRE COUNTY</b>	DB
9	<b>NORTH HERTS DISTRICT</b>	CS
10	<b>PLANNING</b>	
10.1	<b>23/00546/FP at Offley Endowed Primary School</b>	
10.2	<b>23/00537/S73 at Site Former 15 Luton Road</b>	Clerk
10.3	<b>23/00283/LBC Putteridge Bury Campus</b>	
10.4	<b>23/00607/LBC The Green Man Wall</b>	

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10.5	<b><u>Other planning applications</u></b>	
10.6	<b>22/03231/FP at Land North East Of Wandon End – Solar Farm</b>	
10.7	<b>22/02904/FP at Land East and West Of Luton Road Cockernhoe</b>	
10.8	<b>22/02064/FP Land South of West Lane new application</b>	
10.9	<b>22/01657/FUL – LBC</b> Two applications as the project covers into LBC area <b>Local Plan</b> – The local plan has been adopted. Challenges have been made regarding the adoption procedure. The Save East of Luton (SEOL) campaign has been started and each month a new report will be posted on the front of the Village Voice Parish Magazine as well as within its own heading on the Offley Parish Web site.	
11	<b><u>FINANCE</u></b>	RFO
11.1	<b>Payments and Income</b> All payments are up to date.	
11.2	The RFO reported that the Financial Year ended in March and we were preparing for Audit.	
11.3	A grant request had been received from the Cricket Club for support in funding a Sight Screen. Cllr Barnard has promised £400 The CC have £400 raised from a Racing evening and are asking the PC for support of the balance around £400 GBP. The request was proposed and seconded and approved by all in attendance.	
12	<b><u>CURRENT PROJECTS</u></b>	
12.1	<b><u>OFFLEY</u></b>	Clerk
12.1.1	<b>OFFLEY RECREATION CENTRE (ORC)</b>	
12.2	<b>Offley Village Hall</b> – Nothing to report	
12.2.1	<b><u>COCKERNHOE – MANGROVE – TEA GREEN</u></b>	
12.2.2	<b>Dancote Development</b> update given	
12.2.3	<b>Cockernhoe School Track</b> – Work in progress	
12.2.4	<b>Request to deregister a strip of village green is work in progress</b>	
12.3	<b>Elmtree Ave Verge damage.</b> It was discussed and approved that the PC should investigate to the cost of installing Grass Crete.	Clerk
12.3.1	<b><u>GENERAL</u></b>	
12.3.2	<b>Police Report</b> – Published in the Village Voice	
12.3.3	<b>Police Surgeries</b> – Published in the Village Voice	
12.3.4	<b>King Charles III Coronation</b> – The selected coin and certificate will be distributed to the schools in April	
12.3.5	<b>Offley Oriental Offley Stores</b> The clerk gave an update.	
12.3.6	<b>Offley Warm Hub. We are at the end of the warm Hub period. The group will continue as Warm Hub Drop in Centre.</b>	
12.3.6	<b>Wild Flower Seeds</b> The seeds have been sown in Offley & Cockernhoe.	
13	<b><u>HERTS Highways.</u></b>	
13.1	<b>Kings Walden Road to Offley HOO.</b> Cllr Barnard confirmed that the order had been placed for the additional signage.	CLERK
14	<b>Rights of WAY (ROW)</b> The request to divert FP12 will be at least another 3 months minimum before any public consultation.	
15	<b><u>Clerks Report</u></b> <b>Village Voice</b> – Copy Date for May 2023 will be 15 <sup>th</sup> April 2023	CLERK
17	<b>ITEMS FOR THE NEXT AGENDA</b> none requested	CLERK
18	<b>DATE OF NEXT MEETING</b> Wednesday 10 <sup>th</sup> May 2023 Offley Village Hall 7.30pm	
19	The meeting closed at 9.30pm	

<b>MONTH</b>	<b>Mar-23</b>	<b>Payments &amp; Receipts for Authorisation</b>			
<b>Transaction Date</b>	<b>Company</b>	<b>Nominal</b>	<b>Outgoing</b>	<b>Income</b>	<b>Payment Date</b>
31/03/2023	Mrs M Fairbanks	5200	£ 84.00		31/03/2023
31/03/2023	Mrs J Johnson	5200	£ 84.00		31/03/2023
31/03/2023	Mrs H Ayres	5200	£ 36.00		31/03/2023
31/03/2023	G Crick	5550	£ 84.00		31/03/2023
31/03/2023	Clerks Salary	2220	£ 743.50		31/03/2023
31/03/2023	Clerks Tax	2210	£ 186.00		31/03/2023
31/03/2023	Clerks Expenses	various	£ 388.78		31/03/2023
09/03/2023	Warm Hub Red Lion		£ 80.00		31/03/2023
09/03/2023	Platinum Print SEOL		£ 72.00		31/03/2023
09/03/2023	Warm Hub L.P.		£ 17.40		31/03/2023
27/03/2023	Arborcare		£ 600.00		27/03/2023
31/03/2023	M J Dilley		£ 300.00		31/03/2023
31/03/2023	Mrs A Beasey		£ 150.00		31/03/2023