

Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 5th April 2023
Cockernhoe Memorial Hall 7.30pm

Present: Cllr. N. Jay Chairman
Cllr. Mrs P. Cowley
Cllr. Mrs B. Dyer
Cllr. Mrs C. Gallagher
Cllr. Mrs S Miller
Cllr. S. Patmore
Cllr. R. Piepenstock
Cllr. Mrs N. Roberts
Cllr. Mrs J. Willis

In attendance: Cllr David Barnard
Cllr Claire Strong
Members of the Public
David Sample – Clerk

Minutes

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| 1 | APOLOGIES FOR ABSENCE There were no apologies | |
| 2 | DECLARATION OF INTEREST Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted in September 2021 must declare such interest at the start of the meeting. | ALL |
| 3 | APPROVAL OF MINUTES OF THE PREVIOUS MEETING It was proposed and resolved that the minutes of the meeting held on 1 st March 2023 are approved as an accurate record of the meeting. <i>The minutes were approved.</i> | |
| 4 | MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA Cllr Piepenstock reported that a meeting was held by the Staffing Committee to appraise the Clerk. All went according to plan. Cllr Piepenstock proposed following the appraisal that the clerk's salary be brought into line with the NALC recommendations for 2022.2023. This was unanimously approved | CLERK |
| 5 | CHAIRMAN'S REPORT | |
| 6 | URGENT ITEMS | |
| 7 | Public Questions The lack of street lights was also raised and the clerk was asked to re-introduce the request for better lighting in Offley | |
| 8 | HERTFORDSHIRE COUNTY | DB |
| 9 | NORTH HERTS DISTRICT | CS |
| 10 | PLANNING | |
| 10.1 | 23/00546/FP at Offley Endowed Primary School | |
| 10.2 | 23/00537/S73 at Site Former 15 Luton Road | Clerk |
| 10.3 | 23/00283/LBC Putteridge Bury Campus | |
| 10.4 | 23/00607/LBC The Green Man Wall | |

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| 10.5 | <u>Other planning applications</u> | |
| 10.6 | 22/03231/FP at Land North East Of Wandon End – Solar Farm | |
| 10.7 | 22/02904/FP at Land East and West Of Luton Road Cockernhoe | |
| 10.8 | 22/02064/FP Land South of West Lane new application | |
| 10.9 | 22/01657/FUL – LBC Two applications as the project covers into LBC area Local Plan – The local plan has been adopted. Challenges have been made regarding the adoption procedure. The Save East of Luton (SEOL) campaign has been started and each month a new report will be posted on the front of the Village Voice Parish Magazine as well as within its own heading on the Offley Parish Web site. | |
| 11 | <u>FINANCE</u> | RFO |
| 11.1 | Payments and Income All payments are up to date. | |
| 11.2 | The RFO reported that the Financial Year ended in March and we were preparing for Audit. | |
| 11.3 | A grant request had been received from the Cricket Club for support in funding a Sight Screen. Cllr Barnard has promised £400 The CC have £400 raised from a Racing evening and are asking the PC for support of the balance around £400 GBP. The request was proposed and seconded and approved by all in attendance. | |
| 12 | <u>CURRENT PROJECTS</u> | |
| 12.1 | <u>OFFLEY</u> | Clerk |
| 12.1.1 | OFFLEY RECREATION CENTRE (ORC) | |
| 12.2 | Offley Village Hall – Nothing to report | |
| 12.2.1 | <u>COCKERNHOE – MANGROVE – TEA GREEN</u> | |
| 12.2.2 | Dancote Development update given | |
| 12.2.3 | Cockernhoe School Track – Work in progress | |
| 12.2.4 | Request to deregister a strip of village green is work in progress | |
| 12.3 | Elmtree Ave Verge damage. It was discussed and approved that the PC should investigate to the cost of installing Grass Crete. | Clerk |
| 12.3.1 | <u>GENERAL</u> | |
| 12.3.2 | Police Report – Published in the Village Voice | |
| 12.3.3 | Police Surgeries – Published in the Village Voice | |
| 12.3.4 | King Charles III Coronation – The selected coin and certificate will be distributed to the schools in April | |
| 12.3.5 | Offley Oriental Offley Stores The clerk gave an update. | |
| 12.3.6 | Offley Warm Hub. We are at the end of the warm Hub period. The group will continue as Warm Hub Drop in Centre. | |
| 12.3.6 | Wild Flower Seeds The seeds have been sown in Offley & Cockernhoe. | |
| 13 | <u>HERTS Highways.</u> | |
| 13.1 | Kings Walden Road to Offley HOO. Cllr Barnard confirmed that the order had been placed for the additional signage. | CLERK |
| 14 | Rights of WAY (ROW) The request to divert FP12 will be at least another 3 months minimum before any public consultation. | |
| 15 | <u>Clerks Report</u> Village Voice – Copy Date for May 2023 will be 15 th April 2023 | CLERK |
| 17 | ITEMS FOR THE NEXT AGENDA none requested | CLERK |
| 18 | DATE OF NEXT MEETING Wednesday 10 th May 2023 Offley Village Hall 7.30pm | |
| 19 | The meeting closed at 9.30pm | |

| MONTH | Mar-23 | Payments & Receipts for Authorisation | | | |
|-------------------------|---------------------|--------------------------------------------------|-----------------|---------------|---------------------|
| Transaction Date | Company | Nominal | Outgoing | Income | Payment Date |
| 31/03/2023 | Mrs M Fairbanks | 5200 | £ 84.00 | | 31/03/2023 |
| 31/03/2023 | Mrs J Johnson | 5200 | £ 84.00 | | 31/03/2023 |
| 31/03/2023 | Mrs H Ayres | 5200 | £ 36.00 | | 31/03/2023 |
| 31/03/2023 | G Crick | 5550 | £ 84.00 | | 31/03/2023 |
| 31/03/2023 | Clerks Salary | 2220 | £ 743.50 | | 31/03/2023 |
| 31/03/2023 | Clerks Tax | 2210 | £ 186.00 | | 31/03/2023 |
| 31/03/2023 | Clerks Expenses | various | £ 388.78 | | 31/03/2023 |
| 09/03/2023 | Warm Hub Red Lion | | £ 80.00 | | 31/03/2023 |
| 09/03/2023 | Platinum Print SEOL | | £ 72.00 | | 31/03/2023 |
| 09/03/2023 | Warm Hub L.P. | | £ 17.40 | | 31/03/2023 |
| 27/03/2023 | Arborcare | | £ 600.00 | | 27/03/2023 |
| 31/03/2023 | M J Dilley | | £ 300.00 | | 31/03/2023 |
| 31/03/2023 | Mrs A Beasey | | £ 150.00 | | 31/03/2023 |