

# Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 11<sup>th</sup> October 2023  
Offley Village Hall 7.30pm

Present: Cllr. R. Piepenstock – Chair  
Cllr. N. Jay arrived 8.00pm  
Cllr. Mrs P. Cowley  
Cllr. Mrs B. Dyer  
Cllr. Mrs C. Gallagher  
Cllr. Mrs S Miller  
Cllr. S. Patmore  
Cllr. Mrs N. Roberts  
Cllr. Mrs J. Willis

In attendance: Cllr David Barnard  
Members of the Public  
David Sample – Clerk

## Minutes

1	<b>APOLOGIES FOR ABSENCE</b> Cllr Strong	
2	<b>DECLARATION OF INTEREST</b> Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted in September 2021 must declare such interest at the start of the meeting.	ALL
3	<b><u>APPROVAL OF MINUTES OF THE PREVIOUS MEETING</u></b> It was proposed and resolved that the minutes of the meeting held on 6 <sup>th</sup> September 2023 are approved as an accurate record of the meeting. <i>The minutes were approved.</i>	
4	<b><u>MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA</u></b> none	CLERK
5	<b><u>CHAIRMAN'S REPORT</u></b>	
6	<b><u>URGENT ITEMS</u></b>	
7	<b><u>Public Questions</u></b>	
7.1	<b>Red Lion – Hoo Lane Speeding</b> – a long discussion started with many in attendance voicing their concerns. It was agreed with Cllr Barnard that a meeting would be arranged with Highways to visit the site and look at further ways of improvement.	
7.2	<b>Offley Place – Fencing</b> - see item 14 Highways ROW	
7.3	<b>Offley Riding Club</b> It as reported that ORC has been close due to lack of anyone coming forward to take over. A local resident in attendance said that they had made enquiries.	
8	<b><u>HERTFORDSHIRE COUNTY</u></b> Cllr Barnard made a short report	DB
9	<b><u>NORTH HERTS COUNCIL</u></b> Cllr Barnard made a short report	CS
10	<b><u>PLANNING - NEW</u></b>	
10.1	<b>23/01950/FP at The Old Vicarage</b>	
10.2	<b><u>Other planning applications – Current</u></b>	
10.3	<b><u>Planning Applications - Ongoing</u></b>	
10.4	<b>23/01029/FP at Cockernhoe Farm Luton Road</b>	Clerk

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10.5	<b>22/03231/FP at Land North East Of Wandon End – Solar Farm</b>	
10.6	<b>22/02904/FP at Land East and West Of Luton Road Cockernhoe</b>	
10.7	<b>22/01657/FUL – LBC</b> Two applications as the project covers into LBC area	
10.8	<b>Local Plan – EOL</b>	
11	<b><u>FINANCE</u></b>	
11.1	<b>Payments and Income</b> All payments are up to date.	
11.2	<b>BUDGET</b> The Clerk presented the Budget for the year 2024/2025 and answered questions. The clerk proposed that the 2024/2025 Precept should remain the same. Even though the potential budget spend was showing a negative the clerk explained that he had included area of the budget which had to be included but may not be all spent. The council voted unanimously in support of the budget and for the Precept to remain the same.	
12	<b><u>CURRENT PROJECTS</u></b>	
	<b><u>OFFLEY</u></b>	
12.1	<b>Offley Recreation Centre (ORC)</b>	Clerk
12.1.1	<b>Offley Community Space</b> – still thriving	
12.1.2	<b>Offley Village Hall</b> – nothing to report	
12.2.3	<b>Offley Riding Club</b> – The current riding club has been closed by the organisers. Stating that no-one had come forward to take over the running of the club. It was stated that this is false information and that the Riding Club would continue. The current management of the riding club would be asked to hand over the books and bank details along with a list of club assets.	Clerk
12.2.4	<b>Land on the corner Luton Road and Salusbury Lane</b> Still waiting on a decision from HCC. The clerk requested a budget of a maximum of £1000.00 to be made available when permission is granted.	
12.2.5	<b>Entry into the village from Lilley</b> The clerk conformed that the Village Gates had been cleared of brambles cleaned up and repainted.	
12.2	<b><u>COCKERNHOE – MANGROVE – TEA GREEN</u></b>	
12.2.1	<b>Cockernhoe School Track</b> – Since the last meeting there has not been any exchange of correspondence.	
12.2.2	<b>Dancote Development update given</b> Request to deregister a strip of village green is work in progress	
12.3	<b><u>GENERAL</u></b>	
	<b>Police Report</b> – Published in the Village Voice	
	<b>Police Surgeries</b> – Published in the Village Voice	
	The clerk reported that he would again liase with PCSO Heather.	
	<b>Offley Oriental</b> – The clerk has requested that the Planning Enforcement team place a section 215 order on the site	
	<b>Buses through the Village.</b> The clerk has started a dialogue with ARRIVA to see how the bus service can be improved.	
13		CLERK
14	<b>Rights of WAY (ROW)</b> Still waiting for the FP12 to go public.	
14.1	<b>Offley Place and Fencing</b> A member of the Public made a short presentation on the problem with Offley Place erecting a fence around their curtilage. He asked that the PC should complete the application to invoke section 31 of the 1980 Highways act. At a closed section of the meeting the councillors declined and have advised by e- mail that the resident should contact HCC ROW and submit the application and witness statements directly.	

15	<b>Clerks Report</b>	
15.1	<b>Village Voice</b> – Copy Date for the November edition will be 15 <sup>th</sup> October 2023	CLERK
17	<b>ITEMS FOR THE NEXT AGENDA</b> none requested	CLERK
18	<b>DATE OF NEXT MEETING</b> Wednesday 1 <sup>st</sup> November 2023 Cockernhoe Memorial Hall 7.30pm	
19	The meeting closed at 9.30hrs	

	MONTH		Payments & Receipts for Authorisation			
	Transaction Date	Company	Nominal	Outgoing	Income	
1	29/09/2023	Mrs M Fairbanks	5200	£ 84.00		
2	29/09/2023	Mrs J Johnson	5200	£ 84.00		
3	29/09/2023	Mrs H Ayres	5200	£ 36.00		
4	29/09/2023	G Crick	5550	£ 84.00		
5	29/09/2023	Clerks Salary	2220	£ 795.50		
6	29/09/2023	Clerks Tax	2210	£ 199.00		
7	29/09/2023	Employers NHI		£ 32.64		
8	29/09/2023	Clerks Expenses	various	£ 83.06		
9	11/09/2023	PKF Littlejohn - External Audit	1633	£ 252.00		
10	11/09/2023	AMBMS - INTERNAL AUDIT	1695	£ 300.00		
11	11/09/2023	NH Council - Precept		<del>£ 21,325.00</del>	£ 21,325.00	
12	12/09/2023	NH Council Southern Rural		<del>£ 610.00</del>	£ 610.00	
13	25/09/2023	EARTH ANCHORS		£ 835.00		
14	21/09/2023	NHC Gosling Ave.		£ 100.00		
15	12/09/2023	Offley PCC		£ 2,500.00		
16	30/09/2023	AJ Agriculture	4553	£ 444.00		
17	28/09/2023	MJ Dilley		£ 580.00		
18	14/09/2023	Parsonage Farm		£ 107.50		
19	30/09/2023	Mrs Maria Jenkins Warm Hub		£ 114.00		
20	30/09/2023	Cassel Hall Trust		£ 150.00		
21	30/09/2023	Mrs A Beasey		£ 150.00		
	<b>TOTAL</b>			£ 6,930.70	£ 21,935.00	