

# Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 7<sup>TH</sup> June 2023  
Cockernhoe memorial Hall 7.30pm

Present: Cllr. N. Jay Chairman  
Cllr. Mrs P Cowley  
Cllr. Mrs B. Dyer  
Cllr. Mrs S Miller  
Cllr. S. Patmore  
Cllr. Mrs N. Roberts  
Cllr. Mrs J. Willis

In attendance: Cllr David Barnard  
Members of the Public  
David Sample – Clerk

## Minutes

1	<b>APOLOGIES FOR ABSENCE</b> Cllr Strong Cllr Piepenstock Cllr Gallagher	
2	<b>DECLARATION OF INTEREST</b> Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted in September 2021 must declare such interest at the start of the meeting.	ALL
3	<b><u>APPROVAL OF MINUTES OF THE PREVIOUS MEETING</u></b> It was proposed and resolved that the minutes of the meeting held on 10 <sup>th</sup> May 2023 are approved as an accurate record of the meeting. <i>The minutes were approved.</i>	
4	<b><u>MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA</u></b>	CLERK
5	<b><u>CHAIRMAN'S REPORT</u></b>	
6	<b><u>URGENT ITEMS</u></b>	
7	<b><u>Public Questions</u></b> The lack of street lights was also raised and the clerk was asked to re-introduce the request for better lighting in Offley	
8	<b><u>HERTFORDSHIRE COUNTY</u></b> - Cllr Barnard would be circulating his annual report	DB
9	<b><u>NORTH HERTS DISTRICT</u></b> - Cllr Barnard reported that the new Southern Rural Forum was meeting at Offley Village Hall on Thursday 22 <sup>nd</sup> June 2023.	CS
10	<b><u>PLANNING</u></b>	
10.1	<b>23/01230/FP at Offley Stores Luton Road</b>	
10.2	<b>23/01227/FPH at Birkitt Hill House</b>	
10.3	<b>23/01029/FP at Cockernhoe Farm Luton Road</b> <b><u>Other planning applications</u></b>	Clerk
10.4	<b>22/03231/FP at Land North East Of Wandon End – Solar Farm</b>	
10.5	<b>22/02904/FP at Land East and West Of Luton Road Cockernhoe</b>	
10.6	<b>22/01657/FUL – LBC</b> Two applications as the project covers into LBC area	
10.7	<b>22/02064/FP Land South of West Lane – on going drama</b>	
10.8	<b>Local Plan – EOL</b>	
11	<b><u>FINANCE</u></b>	

1250

11.1	<b>Payments and Income</b> All payments are up to date.	RFO
11.2	The RFO/clerk presented the final YE trial balance sheet. This was accepted and approved.	
12	<b><u>CURRENT PROJECTS</u></b>	
12	<b>OFFLEY</b>	
12.1	<b>OFFLEY RECREATION CENTRE (ORC)</b>	Clerk
12.1.1	<b>Offley Village Hall</b> – Cllr Cowley reported that the VH was going to purchase some sound equipment and screen.	
12.2	<b><u>COCKERNHOE – MANGROVE – TEA GREEN</u></b>	
12.2.1	<b>Dancote Development update given</b>	
12.2.2	<b>Cockernhoe School Track</b> – Residents who live along the track joined the meeting to see what updates had been received. Cllr Barnard offered to write to HCC Education as the situation was now becoming urgent. Unless a solution can be found the PC may have to consider closing the track to all traffic and foot pedestrians.	Clerk
12.2.3	<b>Request to deregister a strip of village green is work in progress</b> We have received a draft agreement for the purchase of the strip. The wording was not acceptable to some of the councillors and a NEW committee to cover Planning and Highways was formed. This was to be headed by Cllr Piepenstock along with Cllr Jay. Mr M Cummins was invited to join the group as he has experience in this area.	
12.2.4	<b>Elmtree Ave Verge damage.</b> It was discussed and approved that the PC should investigate to the cost of installing Grass Crete.	
12.3	<b><u>GENERAL</u></b>	
12.3.1	<b>Police Report</b> – Published in the Village Voice	
12.3.2	<b>Police Surgeries</b> – Published in the Village Voice	
12.3.3	<b>Offley Oriental Offley Stores Nothing to report on Offley oriental. A planning application had been received for the Offley Stores site. Now with main sewerage added. Everything else looked the same as before.</b>	
12.3.4	<b>Offley Warm Hub. We are at the end of the warm Hub period. The group will continue as Warm Hub Drop in Centre.</b>	
12.3.5	<b>Buses through the Village.</b> The clerk has started a dialogue with ARRIVA to see how the bus service can be improved.	
13	<b><u>HERTS Highways.</u></b>	CLERK
14	<b>Rights of WAY (ROW) Still waiting for the FP12 to go public.</b>	
15	<b><u>Clerks Report</u></b> <b>Village Voice</b> – Copy Date for the September edition will be 15 <sup>th</sup> August 2023	CLERK
17	<b>ITEMS FOR THE NEXT AGENDA none requested</b>	CLERK
18	<b>DATE OF NEXT MEETING</b> Wednesday 5 <sup>th</sup> July 2023 Offley Village Hall 7.30pm	
19	The meeting closed at 9.30pm	

Transaction Date	Company	Nominal	Outgoing	Income
31/05/2023	Mrs M Fairbanks	5200	£ 86.00	
31/05/2023	Mrs J Johnson	5200	£ 86.00	
31/05/2023	Mrs H Ayres	5200	£ 36.00	
31/05/2023	G Crick	5550	£ 86.00	

31/05/2023	Clerks Salary	2220	£ 795.50	
31/05/2023	Clerks Tax	2210	£ 199.00	
31/05/2023	EMPLOYERS NI	2211	£ 32.30	
31/05/2023	Clerks Expenses		£ 140.86	
01/05/2023	JC Agriculture	4279	£ 888.00	
30/04/2023	MJ Dilley		£ 160.00	
04/05/2023	Mark Harrod	53540	£ 1,290.00	
09/05/2023	Kirkby & Diamond	61672	£ 1,200.00	
01/04/2023	HAPTC	232469	£ 665.93	
02/05/2023	Offley Cricket Club		<del>£ 675.00</del>	£ 675.00
31/05/2023	MJ Dilley		£ 205.00	
01/04/2023	J C Agriculture	4238	£ 444.00	