

Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 1st June 2022
Offley Village Hall 7.30pm

Present: Cllr. N. Jay
Cllr. Mrs P. Cowley
Cllr. Mrs B. Dyer
Cllr. Mrs S Miller
Cllr. Piepenstock left at 8.30pm
Cllr. Mrs N. Roberts
Cllr. Mrs J. Willis

In attendance: Cllr Strong
David Sample – Clerk
Members of the Public

Minutes

1	APOLOGIES FOR ABSENCE Cllr Gallagher Cllr Patmore	
2	DECLARATION OF INTEREST Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted in September 2021 must declare such interest at the start of the meeting. Cllr Cowley declared an interest as her husband was a OAA plot holder.	ALL
3	APPROVAL OF MINUTES OF THE PREVIOUS MEETING It was proposed and resolved that the minutes of the meeting held on 6 th April 2022 are approved as an accurate record of the meeting. <i>The minutes were approved.</i>	
4	MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA	CLERK
5	CHAIRMAN'S REPORT	
6	URGENT ITEMS	See below
7	Public Questions	
8	HERTFORDSHIRE COUNTY	DB
9	NORTH HERTS DISTRICT	CS
10	PLANNING	Clerk
10.1	15 LUTON ROAD	
10.2	<i>Other planning applications</i>	
10.3	Local Plan still waiting for amendments to be approved	
10.4	London Luton Airport ongoing	
11	FINANCE	RFO
11.1	Payments and Income All payments are up to date.	
11.2	S137 Grant Application from Offley Allotment Assoc. The clerk presented the spread sheet received as part of the OAA application. Unfortunately, this was in some areas locked and not in a format that was clear enough to be discussed This item was held over until a better understanding of the numbers was received.	

1216

11.3	Final approval of the SAGAR 3 YE accounts the clerk/RFO presented the 2021.2022 Trial Balance for the year showing plus or minus against each category and the previous year. All questions were answered to the council's satisfaction.	
12	<u>CURRENT PROJECTS</u> OFFLEY	
12.1	OFFLEY RECREATION CENTRE (ORC)	
12.1.1	Offley Family Funday – Everything was under way for a great day.	Clerk
12.2	Offley Green (Village Green) work in progress <u>COCKERNHOE – MANGROVE – TEA GREEN</u>	
12.3	Dancote Development – on hold pending the local plan outcome	
12.4.	Dormer Glade – on hold pending the Local plan outcome.	
12.5	School Signs Project This project now complete.	
12.6	Cockernhoe School Track – The details were outlined to the council and it was agreed that a meeting of all interested parties be convened. School Head, Governors, Residents and Parish Council Members.	Clerk
12.7	Dog Poo Bins in Cockernhoe It was discussed and agreed that a further dog poo bin near the Green along Luton Road would be beneficial for the community. The area outside of the CMH was also suggested and these would be looked at to find suitable poles for fixing the bins too.	
	<u>GENERAL</u>	
12.8	Police Report – Published in the Village Voice	
12.9	Queen's Green Canopy Trees	
12.10	Offley Oriental and Offley Stores. The clerk gave an update on the	
12.11	Offley Stores site. The site will be placed for sale on the market. The current owners will no longer look to develop the site themselves.	
12.12	Offley Oriental. For Sale signs should appear on site soon.	
12.13	Clerks Remuneration – It was approved that the clerk should start to receive the new salary from April and be backdated 12 months as per the NALC schedule.	
12.4	Staffing Committee – The staffing committee meet to discuss presenting to the council that the clerk should receive a bonus for all the hard work and additional effort during the covid period. The proposal was accepted by all in attendance. The committee recommended that the bonus be paid inclusive of any tax that the clerk may have to pay. The clerk thanked the committee and all members of the council for this reward and their ongoing confidence in his approach to the job.	
12.5	Planning Highways Committee It was discussed and agreed that this new committee be confirmed. Mr M. Cummings would join the committee along with Mrs C. Gallagher Looking for one other member. As there were further details to be sorted out this item was referred to the next meeting	
13	<u>HERTS Highways.</u>	
13.1	The A505 Offley off Slip	CLERK
13.2	Kings Walden Road to Offley Hoo.	
13.3	Harris Lane	
14	RIGHTS OF WAY The West Lane application to divert Footpath 12 was discussed. The clerk reported that the applicant had started work on the diversion as this was on land they owned. HCC ROW officers have been kept fully informed and that they had visited the site. As the applicant had	

	not tried to redirect any of the existing path they had not breached any of the regulations. The council were concerned that even though the application was not yet in the Public domain the applicant was determined to press on with the alteration/diversion. There is no time set as to when the application will surface due to vast workload at HCC ROW.	
15	Parish Play Areas All good at present.	CLERK
16	CLERKS REPORT	
16.1	Copy for the July 2022 Village Voice copy was 15th June 2022	
16.2	Jubilee Coins – The clerk confirmed that the coins were delivered to the schools before the Jubilee weekend..	
17	ITEMS FOR THE NEXT AGENDA none requested	CLERK
18	DATE OF NEXT MEETING Wednesday 6 th July Cockernhoe Memorial Hall 7.30pm	
19	The meeting closed at 9.45pm	

	MONTH	Apr-22	Payments & Receipts for Authorisation			
	Transaction Date	Company	Nominal	Outgoing	Income	Payment Date
1	27/04/2022	Mrs M Fairbanks	5200	£ 70.00		28/04/2022
2	27/04/2022	Mrs J Johnson	5200	£ 70.00		28/04/2022
3	27/04/2022	Mrs V. Ruffett	5200	£ 30.00		28/04/2022
4	27/04/2022	NC Gardening	5550	£ 60.00		28/04/2022
5	27/04/2022	Clerks Salary	2220	£ 734.85		28/04/2022
6	27/04/2022	Clerks Tax	2210	£ 183.60		28/04/2022
7	31/04/2022	Clerks Expenses	various	£ 102.24		31/04/2022
8	09/04/2022	G Crick		£ 80.00		09/04/2022
9	08/04/2022	NHDC Precept		£	£ 21,325.00	08/04/2022
10	01/04/2022	HAPTC Subs		£ 657.80		13/04/2022
11	12/04/2022	Notice Boards		£ 1,980.00		13/04/2022
12	12/04/2022	Wicksteed Elmtree Repairs		£ 108.12		13/04/2022
13	26/04/2022	Liquid Amber		£ 300.00		27/04/2022
14	29/04/2022	M J Dilley	2814	£ 280.00		04/05/2022
15	07/04/2022	N Withers		£ 50.00		07/04/2022