

# Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 4<sup>th</sup> May 2022  
Cockernhoe Memorial Hall 7.30pm

Present: Cllr. N. Jay  
Cllr. Mrs P. Cowley  
Cllr. Mrs B. Dyer  
Cllr. Mrs C. Gallagher  
Cllr. Mrs S Miller  
Cllr. S. Patmore  
Cllr. Mrs N. Roberts  
Cllr. Mrs J. Willis

In attendance: Cllr. D Barnard  
Cllr. Mrs F. Frost  
David Sample – Clerk  
Members of the Public

## Minutes

1	<b>APOLOGIES FOR ABSENCE</b> Cllr Piepenstock Cllr Strong	
2	<b>DECLARATION OF INTEREST</b> Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted in September 2021 must declare such interest at the start of the meeting.	ALL
3	<b>APPROVAL OF MINUTES OF THE PREVIOUS MEETING</b> It was proposed and resolved that the minutes of the meeting held on 6 <sup>th</sup> April 2022 are approved as an accurate record of the meeting. <i>The minutes were approved.</i>	
4	<b>MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA</b>	CLERK
5	<b>CHAIRMAN'S REPORT</b>	
6	<b>URGENT ITEMS</b>	See below
7	<b>Public Questions</b>	
8	<b>HERTFORDSHIRE COUNTY</b> Cllr Barnard reported that he was in communication with HCC over the Carters Lane ongoing situation	DB
9	<b>NORTH HERTS DISTRICT</b> The by elections were the following day and Cllr Frost was in waiting. She was not sure who would be running the MHDC and whether or not she would continue as Chair of Southern Rural	CS
10	<b>PLANNING</b>	Clerk
10.1	<b>15 LUTON ROAD</b>	
10.2	<b><i>Other planning applications</i></b>	
10.3	<b>Local Plan still waiting for amendments to be approved</b>	
10.4	<b>London Luton Airport ongoing</b>	
11	<b>FINANCE</b>	
11.1	<b>Payments and Income</b> All payments are up to date. We are now at the year end and getting ready for the Internal Audit.	RFO

1213

	<b><u>CURRENT PROJECTS</u></b>	
12	<b>OFFLEY</b>	
12.1	<b>OFFLEY RECREATION CENTRE (ORC)</b>	
12.1.1	<b>Offley Family Funday – Everything was under way for a great day.</b>	Clerk
12.2	<b>Offley Green (Village Green) work in progress</b>	
12.3	<b>Street Lighting in Offley - work in progress</b>	
12.4.	<b>Luton Road by the Flints Speeding traffic.</b> Speed Camera signs were purchased and installed.	
	<b><u>COCKERNHOE – MANGROVE – TEA GREEN</u></b>	
12.5	<b>Dancote Development – on hold pending the local plan outcome</b>	Clerk
12.6	<b>Dormer Glade – on hold pending the Local plan outcome.</b>	
12.7	<b>School Signs Project</b> This project now complete.	
12.8	<b>Cockernhoe School Track –</b> The details were outlined to the council and it was agreed that a meeting of all interested parties be convened. School Head, Governors, Residents and Parish Council Members.	
12.9	<b>Dog Poo Bins in Cockernhoe</b> It was discussed and agreed that a further dog poo bin near the Green along Luton Road would be beneficial for the community. The area outside of the CMH was also suggested and these would be looked at to find suitable poles for fixing the bins too.	
	<b><u>GENERAL</u></b>	
12.10	<b>Police Report –</b> Published in the Village Voice	
12.11	<b>Queen’s Green Canopy Trees</b>	
12.12	<b>Offley Oriental and Offley Stores.</b> The clerk gave an update on the <b>Offley Stores site.</b> The site will be placed for sale on the market. The current owners will no longer look to develop the site themselves. <b>Offley Oriental.</b> For Sale signs should appear on site soon.	
12.13	<b>Clerks Remuneration –</b> It was approved that the clerk should start to receive the new salary from April and be backdated 12 months as per the NALC schedule.	
12.4	<b>Staffing Committee –</b> Three councillors had put their names forward to be on the committee. Cllrs Mrs B Dyer Cllr R. Piepenstock and Cllr S. Patmore. The chairman to confirm the Terms of reference. (Completed)	
12.5	<b>Planning Highways Committee</b> It was discussed and agreed that this new committee be confirmed. Mr M. Cummings would join the committee along with Mrs C. Gallagher Looking for one other member.	
13	<b><u>HERTS Highways.</u></b>	CLERK
13.1	<b>The A505 Offley off Slip</b>	
13.2	<b>Kings Walden Road to Offley Hoo.</b>	
13.3	<b>Harris Lane</b>	
14	<b><u>RIGHTS OF WAY</u></b>	
15	<b>Parish Play Areas All good at present.</b>	CLERK
16	<b>CLERKS REPORT</b>	
16.1	<b>Copy for the June 2022 Village Voice copy was 15<sup>th</sup> May 2022</b>	
16.2	<b>Jubilee Coins -</b> Following the clerk’s suggestion it was agreed that Jubilee Coins were purchased and passed to the schools for the children.	
17	<b>ITEMS FOR THE NEXT AGENDA none requested</b>	CLERK
18	<b>DATE OF NEXT MEETING</b> Wednesday 1 <sup>st</sup> June 2022 Offley Village Hall	
19	The meeting closed at 9.45pm	

	MONTH	Apr-22	Payments & Receipts for Authorisation			
	Transaction Date	Company	Nominal	Outgoing	Income	Payment Date
1	27/04/2022	Mrs M Fairbanks	5200	£ 70.00		28/04/2022
2	27/04/2022	Mrs J Johnson	5200	£ 70.00		28/04/2022
3	27/04/2022	Mrs V. Ruffett	5200	£ 30.00		28/04/2022
4	27/04/2022	NC Gardening	5550	£ 60.00		28/04/2022
5	27/04/2022	Clerks Salary	2220	£ 734.85		28/04/2022
6	27/04/2022	Clerks Tax	2210	£ 183.60		28/04/2022
7	31/04/2022	Clerks Expenses	various	£ 102.24		31/04/2022
8	09/04/2022	G Crick		£ 80.00		09/04/2022
9	08/04/2022	NHDC Precept		<del>£</del>	£ 21,325.00	08/04/2022
10	01/04/2022	HAPTC Subs		£ 657.80		13/04/2022
11	12/04/2022	Notice Boards		£ 1,980.00		13/04/2022
12	12/04/2022	Wicksteed Elmtree Repairs		£ 108.12		13/04/2022
13	26/04/2022	Liquid Amber		£ 300.00		27/04/2022
14	29/04/2022	M J Dilley	2814	£ 280.00		04/05/2022
15	07/04/2022	N Withers		£ 50.00		07/04/2022