

Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 4th December 2020 7.30pm

Due to the Government restrictions this meeting was Virtual and held via Zoom

Present: Cllr. Ms A. Balfour Lynn (Chairman)
 Cllr. Mrs B. Dyer
 Cllr. A. Forsyth
 Cllr. Mrs F. Frost
 Cllr. Mrs S Miller
 Cllr. R. Piepenstock (Vice Chairman)
 Cllr. Mrs N. Roberts

In attendance:
 Cllr David Barnard
 Cllr. Mrs C. Strong
 Members of the Public
 David Sample – Clerk

Minutes

1	APOLOGIES FOR ABSENCE. All members were present	
2	DECLARATION OF INTEREST Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted on June 15 th , 2012 must declare such interest at the start of the meeting.	ALL
3	APPROVAL OF MINUTES OF THE PREVIOUS MEETING It was proposed and resolved that the minutes of the meeting held on 4 th November 2020 are approved as an accurate record of the meeting. <i>The minutes were approved.</i>	
4	MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA Candidates for the PC Councillor vacancies.	CLERK
5	CHAIRMAN'S REPORT	
6	URGENT ITEMS We took the candidate presentations under this heading. After much debate the following candidates were voted in as Co-opted Parish Councillors. Neil P Jay and Steve Patmore	
7	Public Questions	
8	HERTFORDSHIRE COUNTY COUNCIL No report this meeting	DB
9	NORTH HERTS DISTRICT No report this meeting	CS/FF
10	PLANNING	Clerk
10.1	Planning Consultation 20/02577/FP at The Green Man	
10.2	Planning Consultation 20/02578/LBC at The Green Man The Green Man application was discussed and Mr J Davis the general manager was on line and gave a small presentation. The number of covers as stated in the planning application were not as reported by the GM. The application numbers were possibly set during	

10.3	Covid restrictions and therefore not a true reflection. It was suggested that the Green Man management should arrange to talk to the planning officer as this had not been done before the application was submitted. There were issues with parking on the high street along with additional noise and light levels. 20/02631/FP at Site Of Former 15 Luton Road Still a problem <u>Other planning applications - outstanding</u>	
10.4	20/00594/OP at School House Offley	
10.5	20/00594/OP West Lane Development Awaiting New Eco Plans	
10.6	Local Plan – The public hearing have commenced and Cllr Barnard reported that he believed the inspector was sympathetic to the presentations	
10.7	LLAP – A new paper has been circulated.	
11	<u>FINANCE</u>	RFO
11.1	Report on Payments and Income	
11.2	Draft Budget for 2021.2022 The clerk ask if there were any questions. The budget was proposed and seconded. Agreed by all present.	
12	<u>CURRENT PROJECTS</u>	
12.1	<u>OFFLEY</u> OFFLEY RECREATION CENTRE (ORC) No news yet of our request for sight of audited accounts	Clerk
12.2	Offley Green (Village Green) Ongoing project.	
12.2	<u>COCKERNHOE - MANGROVE - TEA GREEN</u> Dancote Development - This project now on hold.	
12.2.1	Mangrove Road – Ongoing project. Funds approved and order placed with Ringway Just waiting dates.	
12.2.2	Dormer Glade – On going discussion	Clerk
12.3	<u>GENERAL</u> Police Report – Published in the Village Voice The council asked that a representative from the police be invited to all meetings	
12.4	Community Library – in the Green Man. Now closed for lockdown	
12.5.	Councillor Vacancy. Presentations were heard from the candidates and a vote was taken. Mr Neil Jay and Mr Steve Patmore proposed and seconded and accepted into the Parish Council as Councillors for the Cockernhoe Ward. Advent Window Promotion The clerk reported that there was a very low take up. Less than 7 in total. The clerk suggested that as the numbers were low each entrant should be given a £25.00 gift voucher as there were too few to judge for a main prize.	
13	<u>HERTS Highways.</u>	CLERK
13.1	Mangrove Road. Ongoing project	
13.2	The A505 Offley off Slip The clerk reported that he had meet with Highways and discussed the possibility of additional signage on both the Off and On slips. Highways are now in discussion with the Police	
13.3	Kings Walden Road from the Red Lion down to Hoo Farm entrance also needs better signage. Harris Lane The clerk reported that he had requested that the give way white lines be reinstated	

14	RIGHTS OF WAY Look at the planning application regarding the footpath by the Red Lion and the church wall.	ABL
15	Parish Play Areas – during November the annual inspections took place and the report (s) have been circulated.	CLERK
16	CLERKS REPORT Copy Date for the February 2021 issue of the village voice 15 th January 2020..	
17	ITEMS FOR THE NEXT AGENDA no requested	CLERK
18	DATE OF NEXT MEETING Wednesday 6 th January 2021 at 7.30pm. This will be another Zoom meeting – details to follow	
19	The zoom meeting closed at 10.00pm	

		NOVEMBER	Payments & Receipts for Authorisation			
	Transaction Date	Company	Nominal	Outgoing	Income	Payment Date
1	27/11/2020	Mrs M Fairbanks		£ 70.00		27/11/2020
2	27/11/2020	Mrs J Johnson		£ 70.00		27/11/2020
3	27/11/2020	Ms F. Burrige		£ 20.00		27/11/2020
4	27/11/2020	NC Gardening		£ 60.00		27/11/2020
5	27/11/2020	Clerks Salary		£ 598.48		27/11/2020
6	27/11/2020	Clerks Tax		£ 149.80		27/11/2020
7	30/11/2020	Clerks Expenses		£ 188.54		02/12/2020
8	27/11/2020	PKF Littlejohn	Audit	£ 240.00		27/11/2020
9	30/11/2020	AMBMS	Audit	£ 300.00		30/11/2020
10	30/11/2020	NHDC Play Areas		£ 180.00		01/12/2020
11	30/11/2020	PCC (S137) Grant		£ 1,500.00		01/12/2020
12	30/11/2020	MJ Dilley	2807	£ 70.00		02/12/2020