

# Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 2<sup>nd</sup> September 2020 Offley Village Hall 7.30pm

Present: Cllr. Ms A. Balfour Lynn (Chairman)  
 Cllr. Mrs B. Dyer  
 Cllr. A. Forsyth  
 Cllr. Mrs F. Frost  
 Cllr. Mrs S Miller  
 Cllr. R. Piepenstock

In attendance: Members of the Public  
 David Sample – Clerk

## Minutes

1	<b>APOLOGIES FOR ABSENCE.</b> Cllr Barnard	
2	<b>DECLARATION OF INTEREST</b> Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted on June 15th, 2012 must declare such interest at the start of the meeting.	ALL
3	<b>APPROVAL OF MINUTES OF THE PREVIOUS MEETING</b> It was proposed and resolved that the minutes of the meeting held on Tuesday 14 <sup>th</sup> July 2020 are approved as an accurate record of the meeting. <i>The minutes were approved and signed by the Chairman</i>	
4	<b>MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA</b> There were no matters arising.	CLERK
5	<b>CHAIRMAN'S REPORT</b> This was the first meeting for the new chairman. It was to be recorded that a vote of thanks was placed in the minutes to thank Cllr. Mrs J. Neal for all her hard working whilst she was Chairman.	
6	<b>URGENT ITEMS</b> Mangrove Road was discussed under this item	
7	<b>Public Questions</b> – see above	
8	<b>HERTFORDSHIRE COUNTY COUNCIL</b> No report this meeting	DB
9	<b>NORTH HERTS DISTRICT</b> Cllr Frost reported on the discussions re the move to a Unitary Authority. Voted in by NHDC to explore not agreed.	CS/FF
10	<b>PLANNING</b>	Clerk
10.1	<b>To consider any other planning matters pertinent to the PC – Other planning applications</b>	
10.2	<b>20/01554/FPH</b> at 10 Luton Road Cockernhoe 12 August	APPROVED
10.3	<b>20/01154/FHP</b> East Lodge Lilley Bottom = pending appeal	PENDING
10.4	<b>20/00701/FP</b> at Site of Former 15 Luton Road	Ongoing
10.5	<b>Planning Consultation 20/00594/OP at School House Offley</b>	Waiting
10.6	<b>Planning Consultation 20/00352/FP at Offley Endowed Primary Sch.</b>	Waiting
10.7	<b>West Lane Development</b> Awaiting New Eco Plans	Waiting
10.8	<b>Local Plan</b> – Dates have now been set to resume the public hearings	
10.9	<b>LLAP</b> – Looks to be on hold for the present time	
11	<b>FINANCE</b>	RFO

11.1	Report on Payments and Income	
12	<b>CURRENT PROJECTS</b>	
12.1	<b>OFFLEY</b>	
12.1	<b>OFFLEY RECREATION CENTRE (ORC)</b>	Clerk
12.2	<b>Offley Green (Village Green)</b> Ongoing project. The clerk reported that he has written to Land registry challenging the Title absolute as there were no supporting documents. Awaiting reply	
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12.4	<b>COCKERNHOE - MANGROVE - TEA GREEN</b>	
12.4.1	<b>Dancote Development</b> - This project now on hold until the Local Plan has been published.	Clerk
12.4.2	<b>Elmtree Community Field</b> The funding for this project has been used for the new footpath between Triggs Way and the School	
12.4.3	<b>Mangrove Road – Ongoing project</b>	
12.5	<b>GENERAL</b>	
12.5.1	<b>Police Report</b> – Published in the Village Voice	
12.5.2	<b>Community Library</b> – in the Green Man. As library's are still not open we should consider closing the community library for the time being.	
13	<b>HERTS Highways.</b> Meeting held in August with a senior member of Highways re the Mangrove situation. We should now see some progress subject to finding the funds.	CLERK
13.1	<b>The A505 Offley off Slip</b> and Offley Hill by the farm entrance. See notes attached. The clerk to write to Highways.	
14	<b>RIGHTS OF WAY</b> Look at the planning application regarding the footpath by the Red Lion and the church wall.	ABL
15	<b>PARISH PLAY</b>	
16	<b>CLERKS REPORT</b> Copy Date for the October issue of the village voice is 15 <sup>th</sup> September 2020.	CLERK
17	<b>ITEMS FOR THE NEXT AGENDA</b>	CLERK
18	<b>DATE OF NEXT MEETING</b> <b>Wednesday 7<sup>th</sup> October 2020 Cockernhoe Memorial Hall 7.30pm.</b>	
19	The meeting closed at 8.50pm	

	MONTH	AUGUST	Payments & Receipts for Authorisation			
	Transaction Date	Company	Nominal	Outgoing	Income	Payment Date
1	28/08/2020	Mrs M Fairbanks	5200	£ 70.00		28/08/2020
2	28/08/2020	Mrs J Johnson	5200	£ 70.00		28/08/2020
3	28/08/2020	Mr Louis Michaels	5200	£ 20.00		28/08/2020
4	28/08/2020	NC Gardening	5550	£ 60.00		28/08/2020
5	28/08/2020	Clerks Salary	2220	£ 598.68		28/08/2020
6	28/08/2020	Clerks Tax	2210	£ 149.60		28/08/2020
7	01/09/2020	Clerks Expenses	various	£ 82.10		02/09/2020
8	24/08/2020	Vat Return			£ 2,251.70	24/08/2020
9	25/08/2020	Moulding	5550	£ 8,412.00		25/08/2020
10	25/08/2020	Came & Co	7800	£ 1,660.22		03/09/2020

11	31/08/2020	MJ Dilley		£ 310.00		02/09/2020
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