

# Minutes of the Offley Parish Council Meeting

Incorporating Offley – Cockernhoe – Tea Green – Mangrove Green

Wednesday 7<sup>th</sup> October 2020 Cockernhoe Memorial Hall 7.30pm

Due to the Government restrictions this meeting was Virtual and held via Zoom

Present: Cllr. Ms A. Balfour Lynn (Chairman)  
 Cllr. Mrs B. Dyer  
 Cllr. A. Forsyth  
 Cllr. Mrs F. Frost  
 Cllr. Mrs S Miller  
 Cllr. R. Piepenstock  
 Cllr. Mrs N. Roberts

In attendance: Members of the Public  
 David Sample – Clerk

## Minutes

1	<b>APOLOGIES FOR ABSENCE.</b> Cllr Barnard, Cllr Frost, Cllr Strong	
2	<b>DECLARATION OF INTEREST</b> Any Councillor required to make a declaration of interest in accordance with the Code of Conduct adopted on June 15th, 2012 must declare such interest at the start of the meeting.	ALL
3	<b><u>APPROVAL OF MINUTES OF THE PREVIOUS MEETING</u></b> It was proposed and resolved that the minutes of the meeting held on 2 <sup>nd</sup> September 2020 are approved as an accurate record of the meeting. <i>The minutes were approved.</i>	
4	<b><u>MATTERS ARISING FROM THE LAST MINUTES NOT ON THE AGENDA</u></b> There were no matters arising.	CLERK
5	<b><u>CHAIRMAN'S REPORT</u></b>	
6	<b><u>URGENT ITEMS</u></b> The six month rule. Cllr Roberts had requested dispensation during the last 6 months. This was discussed and agreed by all in attendance.	
7	<b><u>Public Questions</u></b>	
8	<b><u>HERTFORDSHIRE COUNTY COUNCIL</u></b> No report this meeting	DB
9	<b><u>NORTH HERTS DISTRICT</u></b> No report this meeting	CS/FF
10	<b><u>PLANNING</u></b>	Clerk
10.1	20/01966/FPH at 2 Garden Fields	
10.2	20/02016/LBC at 5 Westbury Farm Close Offley	
10.3	20/02052/FPH at The Old Water Tower Mangrove Road No objections <b><u>Other planning applications</u></b>	
10.4	<b>20/01154/FHP</b> East Lodge Lilley Bottom = pending appeal	No appeal
10.5	<b>20/00701/FP</b> at Site of Former 15 Luton Road	On going
10.6	<b>Planning Consultation 20/00594/OP at School House Offley</b>	On going
10.7	<b>Planning Consultation 20/00352/FP at Offley Primary School</b>	Approved
10.8	<b>20/00594/OP West Lane Development</b> Awaiting New Eco Plans	On going
10.9	<b>Local Plan – Dates</b> have now been set to resume the public hearings	

10.10	<b>LLAP – A new paper has been circulated.</b>	
11	<b>FINANCE</b>	RFO
11.1	Report on Payments and Income – see below	
11.2	The clerk reported that he would circulate his <b>draft budget</b> for 2020/2021	
11.3	<b>S137 Applications</b> The clerk ask for agreement to proceed with applications	
12	<b>CURRENT PROJECTS</b>	
12	<b>OFFLEY</b>	
12.1	<b>OFFLEY RECREATION CENTRE (ORC)</b>	
12.2	<b>Offley Green (Village Green)</b> Ongoing project. The clerk reported that there were still some discrepancies in the documentation yet to be resolved.	Clerk
1		
12.4	<b>COCKERNHOE - MANGROVE - TEA GREEN</b>	
12.4.1	<b>Dancote Development</b> - This project now on hold.	
12.4.2	<b>Mangrove Road – Ongoing project see below Herts Highways</b>	
12.4.3	<b>Dormer Glade</b> – The possibility of returning the exchanged land to dormer glade was discussed and in general there were no reasons found to decline the request. The clerk was asked to start discussions with the owner at Dormer Glade	Clerk
12.5	<b>GENERAL</b>	
12.5.1	<b>Police Report</b> – Published in the Village Voice	
12.5.2	<b>Community Library</b> – in the Green Man. As library's are still not open we should consider closing the community library for the time being.	
12.5.3	<b>Councillor Vacancy.</b> There are now two vacancies in the Cockernhoe Ward. These have been advertised.	
12.5.4	<b>Parish Council Vice Chair.</b> Cllr Roger Piepenstock was proposed and seconded for the appointment. This proposal was unanimous by all councillors at the meeting.	
13	<b>HERTS Highways.</b>	CLERK
13.1	<b>Mangrove Road.</b> Highways have replied that they will be altering the Kerbs along Mangrove Road. Just waiting to see if there are any questions from the public.	
13.2	<b>The A505 Offley off Slip</b> The clerk reported that he had meet with Highways and discussed the possibility of additional signage on both the Off and On slips.	
13.3	<b>Kings Walden Road</b> from the RED LION to Hoo Farm. With the growth of units being leased at Hoo Farm and the impending Coffee Shop and Garden Centre it is now more important than every that we look to the Road Signage along this narrow and dangerous Road.	
14	<b>RIGHTS OF WAY Look at the planning application regarding the footpath by the Red Lion and the church wall.</b>	ABL
15	<b>Parish Play Areas.</b> Following the complaint from a residents visitor the Gosling Ave play area was again visited. The clerk reported that whilst the swing seats look to be damaged it was found that this was fair wear and tear. The clerk report that the annual inspection would soon take place and any faults found by the inspector would be actioned.	CLERK
16	<b>CLERKS REPORT</b> Copy Date for the November issue of the village voice 15 <sup>th</sup> October 2020. The date of 6 <sup>th</sup> January 2021 was agreed.	
17	<b>ITEMS FOR THE NEXT AGENDA</b>	CLERK

18	<b>DATE OF NEXT MEETING</b> <b>Wednesday 4<sup>th</sup> November 2020 Offley Village Hall 7.30pm.</b>	
19	The zoom meeting closed at 9.15pm	

	<b>Transaction Date</b>	<b>Company</b>	<b>Nominal</b>	<b>Outgoing</b>
1	30/09/2020	Mrs M Fairbanks	5200	£ 70.00
2	30/09/2020	Mrs J Johnson	5200	£ 70.00
3	30/09/2020	Mr Louis Michaels	5200	£ 20.00
4	30/09/2020	NC Gardening	5550	£ 60.00
5	30/09/2020	Clerks Salary	2220	£ 598.68
6	30/09/2020	Clerks Tax	2210	£ 149.60
7	30/09/2020	Clerks Expenses	various	£ 73.40
8	30/09/2020	A Beasey		£ 60.00
9	30/09/2020	A Beasey		£ 60.00
10	01/09/2020	NETWISE		£ 300.00
11	30/09/2020	NHDC Gosling Rent		£ 100.00
12	30/09/2020	MJ Dilley	2804	£ 505.00
13	30/09/2020	JC Agric		£ 408.00
14	30/09/2020	Liquid Ambor		£ 200.00